

# JOBS@BREND HOTELS

Position applied for: \_\_\_\_\_ Establishment: \_\_\_\_\_

Full Time / Part Time \*Please delete as applicable

Temporary / Permanent \*Please delete as applicable

Surname: \_\_\_\_\_ First Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Post Code: \_\_\_\_\_

Home Telephone No: \_\_\_\_\_ Mobile No: \_\_\_\_\_

National Insurance No: \_\_\_\_\_ Holder of a current driving licence: YES  NO

CRIMINAL CONVICTIONS: Other than spent convictions (defined under the Rehabilitation of Offenders Act 1974) and minor motoring offences for which the penalty was a fine and/or penalty points, have you ever been convicted of a criminal offence, or are there any criminal charges outstanding against you.

YES   
NO

If Yes please give details:

If you are invited to interview you will be asked to give details of any criminal convictions (and outstanding criminal charges). Unless the nature of the work demands it, you will not be asked to disclose convictions which are spent under the Rehabilitation of Offenders Act 1974. Criminal records will be taken into account for recruitment purposes only when the conviction is relevant. Having any unspent convictions will not necessarily bar you from employment, this will depend on the circumstances and background to your offence(s)

Have you been previously employed by The Brend Group? (Please tick) YES  NO

If Yes where? \_\_\_\_\_

Are you legally eligible for employment in this country? (Please tick) YES  NO

Do you require a work permit? (Please tick) YES  NO

Do you have a work permit? (Please tick) YES  NO  ISSUE DATE: \_\_\_\_\_ EXPIRY DATE: \_\_\_\_\_

Curriculum Vitae available? (Please tick) YES  NO  (Please attach) Date available to start: \_\_\_\_/\_\_\_\_/\_\_\_\_

EMPLOYMENT RECORD: Please give details of all jobs held in the last 3 years, including part time and unpaid work, starting with your current or most recent employer:

## EMPLOYMENT HISTORY

EMPLOYER	DATES FROM TO	POSITION HELD / OUTLINE RESPONSIBILITY	REASON FOR LEAVING

Please state reasons for any gaps in the employment history given above:

\_\_\_\_\_  
\_\_\_\_\_

REFEREE	TELEPHONE / ADDRESS

EDUCATION / QUALIFICATIONS / TRAINING COURSES / WORK EXPERIENCE	
SCHOOL / COLLEGE	QUALIFICATIONS GAINED / SUBJECTS / PASSES

**SPARE TIME ACTIVITIES: please give details of your hobbies and interests**

**Please use the following space to tell us a little about yourself, why you are applying for this position and why you feel you are suitable for this post:**

If you consider that you are disabled or disadvantaged by any impediment, please let us know prior to any interview of any way in which we can facilitate the interview process.

I understand that the completion of this form does not guarantee employment. I certify that the information given is true and accept that any mis-statement or suppression of material may mean the cancellation of any appointment which is also made subject to the receipt of satisfactory references.

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_